

SECTION VII
SUPPORT SERVICES

School Counseling Services

VII-A. South Dakota Privileged Communication Law 19-19-508.1.

Student and counselor, psychologist, or social worker--Exceptions.

No counselor or school psychologist, certificated in accordance with the certification regulations of the South Dakota Board of Education Standards, or social worker licensed under chapter 36-26 and regularly employed as a counselor, school psychologist, or social worker for a private or public elementary or secondary school or school system in the State of South Dakota, may divulge to any other person, or be examined concerning any information or communication given to the counselor, school psychologist, or social worker in the counselor's, school psychologist's, or social worker's official capacity by a student unless:

- (1) This privilege is waived in writing by the student; or
- (2) The information or communication was made to the counselor, school psychologist, or social worker for the express purpose of being communicated or of being made public; or
- (3) The counselor, school psychologist, or social worker has reason to suspect, as a result of that information or communication, that the student or some other persons have been subjected to child abuse or that the student's physical or mental health or the physical or mental health of other persons may be in jeopardy.

VII-B. Definitions

School Counselor:

School counselors are certified/licensed educators who improve student success for all students by implementing a comprehensive school counseling program. School counselors work to maximize student success, promoting access and equity for all students. School counselors create a school culture of success for all. School counselors help all students:

- apply academic achievement strategies
- manage emotions and apply interpersonal skills
- plan for postsecondary options (higher education, military, work force)

School Counseling Program:

School counselors create school counseling programs based on three sets of standards that define the profession. These standards help school counselors develop, implement, and assess their school counseling program to improve student outcomes.

Student Standards

- ASCA Student Standards: Mindsets & Behaviors for Student Success Professional Standards
- ASCA Ethical Standards for School Counselors
- ASCA School Counselor Professional Standards & Competencies

Counseling:

Counselors provide professional assistance and support to a student or small group of students during times of transition, heightened stress, critical change, or other situations impeding student success. These situations may include academic success skills, stress,

depression, anxiety, self-esteem, identity issues, body image, healthy relationships, abuse, and cultural issues. School counselors do not provide therapy or long-term counseling in schools. However, school counselors are prepared to recognize and respond to student mental health needs and to assist students and families seeking resources and referral to outside services.

- Individual counseling services may be initiated by the student, staff, parent/guardians, or based on a needs assessment

VII-C. Job Description

School Counselors:

- Evaluate school and student data and outcomes
- Develop core curriculum to address desired student success
- Deliver curriculum through classroom lessons
- Help students evaluate their own interests, abilities, and skills
- Help student develop personal goals
- Help students create plans for their futures
- Individual counseling
- Small group counseling
- Crisis response services
- Make referrals for outside counseling or assistance
- Consult and collaborate with parents and teachers to share effective strategies that support students
- Collaborate with parents, professionals, and community members to support student success
- Advocacy for students

Elementary School Counselors:

The elementary school years set the foundation for developing the knowledge, attitudes and skills necessary for children to become healthy, competent and confident learners. Elementary school counselors have an impact on these years by implementing a school counseling program and collaborating with school staff, parents and the community to create a safe and respectful learning environment. By providing education, prevention, early identification and intervention, elementary school counselors help their students achieve academic success, develop an understanding of career opportunities and develop social/ emotional skills in response to issues they face.

Middle School Counselor:

Middle school students are characterized by rapid physical growth, curiosity about their world and an emerging self-identity. Middle school counselors have an impact on these years by implementing a school counseling program and collaborating with school staff, parents and the community to create a safe, respectful learning environment whereby young adolescents can maximize personal and academic achievement. Middle school counselors enhance the learning process and promote academic, career and social/emotional development. School counseling programs are essential for students to achieve optimal personal growth, acquire positive social skills and values, set informed career goals and realize full academic potential to become productive, contributing members of the world community.

High School Counselor:

High school years are full of growth, promise, excitement, frustration, disappointment, and hope. It is the time when students begin to discover what the future holds for them. High school counselors have an impact on these years by implementing a comprehensive school counseling program and collaborating with school staff, parents and the community to create a safe and respectful learning environment. High school counselors enhance the learning process and promote academic, career and social/emotional development. High school counseling programs are essential for students to achieve optimal personal growth, acquire positive social skills and values, set informed career goals and realize their full academic potential to become productive, contributing members of the world community.

For more information about school counseling programs based on the ASCA National Model, go to schoolcounselor.org/ascanationalmodel

VII-D. Crisis Response

School Crisis Response Team:

For schools to effectively address the many issues that typically arise during a crisis, a preplanned systematic organizational model is used to direct decisions. The response team includes school counselors and administration staff who have been trained to respond to crisis. Crisis events may include death of students or staff, major environmental crisis, situations that involve a threat to the safety of students, and situations that involve a perceived threat to the emotional well-being of students.

Self-Harm and Suicidal Ideation:

School counselors collaborate with other support service personnel to work with students who are reported as self-harming or who may have suicidal ideation. Assessment tools such as the [Columbia Suicide Severity-Rating Scale](#) (CSS-RS) may be used to make an initial assessment so that the support services personnel can refer the student and family/guardian to the appropriate services. Upon the student's return to school, counselors work with the student to create a suitable safety and service plan for reentry.

Mandatory Reporting:

Any person who has contact with a child through the performance of services of a hospital or similar institution or of any public or private school, whether accredited or unaccredited, shall immediately notify the person in charge of the facility or their designee of suspected child abuse. That person shall then report the information in accordance with the provisions of SDCL 26-8A-8.

VII-E. Counseling Program Evaluation

The counseling program is evaluated as follows:

- Needs assessments will be given to students, staff, and parents/guardians
- Building principals evaluate school counselors on an annual basis using the district evaluation policy
- Evaluation of student success is informally done by the counselors

VII-F. Outside Counseling Agencies & Hotline Numbers

<p style="text-align: center;">Aspen Counseling Services, PLLC</p> <p style="text-align: center;">1019 6th Ave SE * P: 605-878-0606 * F:605-878-0214</p> <p>Personal problems that affect you at work, depression, anxiety, mood disorder, panic attacks, OCD, PTSD, relationships, crisis management, grief & loss, Life transitions, stress management, work/life balance, infertility and eating disorders.</p>	<p style="text-align: center;">Beacon Center</p> <p style="text-align: center;">801 Jenson Ave SE * Business line 605-886-4304 Crisis line 605-886-4300 or 1-800-660-8014</p> <p>Professional and confidential counseling for children, adolescents and adults struggling with issues related to domestic and sexual violence. Individual and group sessions provided. Services are provided free of charge. Please call for questions or further information.</p>
<p style="text-align: center;">Better Me Counseling and Consulting</p> <p style="text-align: center;">818 S. Broadway, Suite 113 * 605-880-0100</p> <p>Will see clients ages 4-65+. Anxiety, depression, PTSD, ADHD, ODD, behavior management, stress management, anger management, self-concept/self-acceptance, grief and loss, family, relationships, and couples.</p>	<p style="text-align: center;">Better Together Counseling, LLC</p> <p style="text-align: center;">1103 Jenson Ave SE * 605-868-8751</p> <p>Provides individual, couples, and family counseling for anxiety, depression, trauma, relationship issues, life transitions, addictions, suicidal thoughts, gender/sexuality and more. Telehealth services are available. Therapist is EMDR (Eye Movement Desensitization and Reprocessing) trained.</p>
<p style="text-align: center;">Bridgeway Counseling Center, Inc.</p> <p style="text-align: center;">600 4th St NE, Suite 203, Medical Arts Building * 605-886-5262</p> <p>Provides counseling for adults and adolescents; evaluations for Dementia, ADHD, Learning Disabilities and Pre-surgical assessment. Provides counseling for individuals, children, families and marriages.</p>	<p style="text-align: center;">Dr. Mark Bontreger, Inc.</p> <p style="text-align: center;">525 5th Street SE, Suite L-13 * 605-882-0800</p> <p>Private & professional counseling service that provides help for Relationship conflict, Depression, Stress and Anxiety, Alcohol and Drug problems, Addictions and compulsions, fears, phobias, and obsessions.</p>
<p style="text-align: center;">Firefly Counseling</p> <p style="text-align: center;">2013 Willow Creek Dr. Suite 2B * 605-878-0376</p> <p>Locally owned counseling center providing quality, compassionate care. Offer a wide variety of psychiatric testing & evaluations. Behavioral health & Substance Use Disorder counseling for adults and youth by qualified staff. Accepting and confidential.</p>	<p style="text-align: center;">Glacial Lakes Professional Counseling Services</p> <p style="text-align: center;">525 5th Street SE, Suite L3</p> <p style="text-align: center;">Call 605-886-3845 or call/text 605-868-5203</p> <p>Individual, adolescent, marriage, family, and group counseling.</p>
<p style="text-align: center;">Journey Counseling</p> <p style="text-align: center;">1103 Jenson Ave SE * 605-878-1234</p> <p>With over 20 years of experience providing therapy for depression, anxiety, trauma, PTSD, infidelity, chronic illness, OCD, adult ADD/ADHD, work related issues as well as many other mental health disorders. Provide services to adults, including geriatric as well as couples' therapy. Credentialed with most major insurances - including Medicare, Medicaid. Trained in Gottmann Method - Couples Therapy, EMDR as well as many other modalities.</p>	<p style="text-align: center;">Lutheran Social Services</p> <p style="text-align: center;">1424 9th Avenue SE #7 * 605-882-2740 or 1-800-568-7116</p> <p>Individual, Couple, Family & Group counseling, Victims of Crime/Abuse counseling, Domestic Abuse/Anger Management, Residential Placement Referrals, Alcohol/Drug Assessments, Employee Assistance Programs, School Counseling/Consultation Services, Business Consultation/Training, Family Life Education, Premarital Assessments & Counseling/Education, Adoption Services.</p>
<p style="text-align: center;">New Beginnings Counseling</p> <p style="text-align: center;">818 Broadway St, Suite 103 * 605-237-5860</p> <p>Offers mental health therapy for kids, teens and adults. Currently accepting new clients. Treatment available for anxiety, depression, bipolar, borderline, personality disorder, and PTSD. Trained in EMDR, DBT and CBT. Provides in person and telehealth counseling.</p>	<p style="text-align: center;">Rising Hope 605</p> <p style="text-align: center;">818 S. Broadway Suite 109 * 605-494-1500</p> <p>Assessments & therapy for individuals of all ages and families. Depression; anxiety; season affective disorder; post-traumatic stress disorder (PTSD); suicidal ideation; transgender; men & women's issues; marriage and relationship problems; family problems; and child issues. Eye movement desensitization and reprocessing (EMDR). Provides Telehealth services.</p>
<p>Human Service Agency – Community Behavioral Health Center</p> <p style="text-align: center;">123 19th St NE * 605-886-0123 * Crisis 24/7/365</p> <p>Provides Behavioral Health Services: Assessments, Individual, Marriage & Family Counseling, Psychiatric Evaluations and Medication Management, Moral Reconciliation Therapy (MRT) and Dialectical Behavior Therapy (DBT). Youth & Family Services: Aggression Replacement Therapy (ART), Moral Reconciliation Therapy (MRT) and Psychiatric Evaluations and Medication Management. Substance Use Disorder Services: Evaluations, Adult Outpatient Treatment Program; Adult Aftercare Support Groups; Primary Prevention Program, Intensive Prevention Program; UA Testing is available; Cognitive Behavioral Interventions Substance Abuse (CBISA)</p>	
<p>Additional Resources: For regional or state wide services call 211 or text your zip code to 898211 to reach the HelpLine Center</p>	
<p>CLINICS / GENERAL PRACTITIONER: * Sanford Health-Lake Norden (605) 785-3633 * Brown Clinic (605) 886-8482</p> <p>* Sanford Health (605) 882-5177 * Quick Care Main (605) 753-0960</p>	
<p>HOSPITAL EMERGENCY SERVICES: Prairie Lakes Healthcare System (605) 882-7000</p>	
<p>LAW ENFORCEMENT: Hamlin Co Sheriff's Office (605) 783-3232</p>	
<p>Get Rid of Old or Unused Medications - Visit these locations during their regular business hours</p> <p style="text-align: center;">Codington County Sheriff's Office 14 1st Ave SE * Hy-Vee Pharmacy 1320 9th Ave SE</p> <p style="text-align: center;">Prairie Lakes Healthcare System Campus Pharmacy 410 9th Ave NW * Watertown Police Department 128 N. Maple</p>	
<p>NATIONAL CRISIS LIFELINE: 988 – Call, Text, Chat</p>	

CHILD RESOURCES/SERVICES:
CHILD ABUSE OR NEGLECT: DSS-Child Protection (605) 882-5000; National Child Abuse Hotline 1-800-422-4453
CHILD SEXUAL ABUSE: DSS-Child Protection (605)882-5000; REACH Team (Respond-Educate-Advocate-Counsel-Heal) (605) 882-5238
CHILD CARE PROVIDERS: Department of Social Services (605) 882-5000
CHILDREN/YOUTH PSYCHIATRIC CLINIC: Human Service Agency (605) 886-0123 or 1-800-444-3989
STUDENT SERVICES: Contact your school office for services or District School Psychologists (605) 882-6355 (WIS) or Watertown Special Services (605) 882-6398 (Garfield)
Community Services
Hamlin County Health Nurse – 605-783-3681
Sanford Health Lake Norden Clinic – 605-783-3633
NATIONAL SUICIDE PREVENTION LIFELINE: 1-800-273-TALK (8255) or text “hello” to 741-741
Call 211 * South Dakota Helpline Center * Text 898211
Get Rid of Old or Unused Medications - Watertown Police Dept. 128 N. Maple; Hy-Vee Pharmacy 1320 9 th Ave. SE; Codington County Sherriff’s Office, 14 1st Ave SE; or Prairie Lakes Healthcare System Campus Pharmacy 410 9 th Ave NW
EMERGENCY SERVICES/LAW ENFORCEMENT:
COMMUNITY CORRECTIONS OFFICERS: Department Of Corrections (605) 882-5002
DOMESTIC VIOLENCE HOTLINE: (605) 886-4300 or 1-800-660-8014; National 1-800-799-SAFE (7233)
EMERGENCY SHELTERS: The Beacon Center (605) 886-4300 or Salvation Army (605) 886-4030
HOSPITAL EMERGENCY SERVICES: Prairie Lakes Healthcare System (605) 882-7000
LAW ENFORCEMENT: Codington Co Sheriff’s Office (605)882-6280 or Watertown Police Dept (605)882-6210
LEGAL ASSISTANCE/VICTIM-WITNESS ASSISTANCE: Crime Victim’s Assistance (605) 882-6276
MEDICAL CLINIC / GENERAL PRACTITIONER: Brown Clinic (605) 886-8482 or Sanford Health (605) 882-5177
PARAMEDIC EMERGENCY MEDICAL SERVICES UNIT: 911 or Search & Rescue (605) 882-6272
RAPE/SEXUAL ASSAULT CENTER: Beacon Center (605)886-4300 or 1-800-660-8014
SEXUAL ABUSE HOTLINE: 1-800-656-HOPE (4673) National Sexual Assault Hotline
STD INFORMATION AND TESTING SITES: Family & Community Health (605) 882-5177 SD DOH Disease Intervention (605) 882-5097
SUPPORT GROUPS: For a full listing contact 605-886-0123 or https://www.humanserviceagency.org/NEPrevention/neprcwhy.html
ALCOHOLICS ANONYMOUS: Alcoholics Anonymous (605) 880-2227 or (605) 886-0123
FAMILY SUPPORT SERVICES: Human Service Agency (605) 886-0123
PARENT TRAINING: Beacon Center (605) 886-4300; Family Resource Network 1-800-227-3020; SDPRN 1-800-219-6247
MENTAL HEALTH ADVOCACY: NAMI (National Alliance on Mental Health) (605) 886-7799 or https://namisouthdakota.org
RELIGIOUS/SPIRITUAL SUPPORT: Watertown Ministerial Association (605) 882-6743
OTHER USEFUL RESOURCES
Lake Area Tech Counseling Services: Jessi Whetsel (605) 882-5284, Ext 216, Stephanie Traversie (605) 882-5284, Ext 337
NE Prevention Resource Center: Dodi Haug (605) 884-3516, Stephanie Kinnander (605) 884-3526

VII-G. English as Second Language Program

The Hamlin School District provides English language learners with both pull-out and push-in supports for students that have identified English as their second language. Student supports are determined based on WIDA screeners, Access scores, and general education performance. Mission statements, success goals, and other further information is stated in the districts Lau Plan.

VII-H. Food Service Programs

Free and Reduced Lunch Program see main office for details.

Hamlin County PACH Program

In 2012, the Hamlin PACH Program was created to provide resources to families who need additional food over the weekends. This is a program for those who may need support throughout the school year. This program is available for any student in preschool through 12th grade enrolled at the Hamlin Education Center.

VII-I. Busing Services

1. BUS USE POLICY

The School Board may allow non-profit civic organizations or other government entities to use vehicles owned by the school district to transport persons to various activities deemed by the School Board to be in the public interest. The Hamlin School Board may rent the use of motor vehicles belonging to the District for any purpose which the Board considers advisable as a community service. The use may not interfere with school activities. Any person or persons or public body using such school vehicles is responsible to the district for any and all damages that may be caused by reason of the use. If the use of a school bus is granted by the School Board pursuant to law, the school district is not liable for suit or damages which may arise as a result of the use. Use of school buses may be authorized only to a non-profit club, group, organization, fraternal society, association or corporation for the transportation persons under the age of 21 years, or non-profit organization to provide transportation to persons age 55 years or older or to transport those by reason of a physical or mental handicap or are unable to utilize conventional public transportation, or adult authorized by the school board in connection with school activities.

When use is granted by the board, or its representative, the organization granted such use shall not take the bus more than 400 miles - (unless authorized by the School Board) in any direction from the district, shall provide a driver who is fully qualified to drive the bus as required by the laws of this state. Provide evidence of insurance coverage similar to, with the limits no less than, the insurance coverage which is in effect while the motor vehicle is used for the transportation of school children, school personnel or other adult persons authorized by the school board in connection with school activities.

The fee for such use, if granted, shall be the cost of consumed fuel, and the daily rate of insurance.

Adopted this 11th day of February, 1992.

2. BUSING

The Hamlin School District has provided a fleet of buses for those who ride to school on them and the school board has employed reliable, responsible and trained people to drive these buses. The bus driver is an official representative of the school and has full authority to discipline students on the bus. It is the duty of each student who rides the bus to do his/her part to keep the buses in good condition and to abide by the stated rules.

- A. Students should be on time. If the bus had to wait as much as one minute at each stop, it would be 20 to 30 minutes late to school.
- B. The loading of students will be done at regular stops and loading zones only. Students should not stand in the traffic lanes while waiting for the bus or to rush to the bus. Students should not approach the bus until it has come to a complete stop.
- C. All students must be seated while the bus is in motion.
- D. Keep head, arms and hands inside the bus.
- E. The aisles must be kept as clear as possible. Traffic through them must not be blocked.
- F. Boisterous or profane language will not be tolerated.
- G. Absolutely no smoking and/or possession of drugs or other controlled substances will be permitted on the bus.
- H. The bus driver is responsible for the safety and welfare of the students in the bus and should never be bothered or distracted in any way which will interfere with responsible, safe driving. Rowdiness, pushing, crowding, shouting or unnecessary noises will not be permitted.
- I. All school buses must stop for railroad crossings as a matter of safety as well as law. Students must be quiet at this time.
- J. Students will assist the driver in keeping the interior of the bus clean. No food or drink may be consumed on the bus. The throwing of anything on the bus will not be tolerated. It is against the state law to throw anything from a vehicle on the streets or highways.
- K. Students will immediately report to the bus driver any damage occurring on the bus. The party responsible, or their parents, will be held responsible for the total cost of the property replacement or repair.
- L. Students will not open or close the windows without the permission of the bus driver.
- M. Bus drivers will not discharge riders at any other place then the regular stops without proper authorization from parent or school official.
- N. If it is necessary to cross the road when leaving the bus, students shall cross at least 10 feet in front of the bus in full view of the driver and cross only after looking to be sure no vehicles are approaching from either direction, and at the signal of the driver.
- O. In the event of road emergency, students are to remain in their seats, unless otherwise directed by the bus driver.
- P. Each student is expected to inform the driver if he/she is not returning on the bus. If the student fails to do so, the driver is relieved of responsibility.
- Q. Courtesy is expected at all times, both to the driver and to the other passengers on the bus.
- R. Any misconduct will be reported to the principal of the school.

- S. Non-bus students are discouraged from riding on an incidental basis and will not be allowed to do so without a written parental note.
- T. All children riding a bus other than their own must get permission from the bus driver of the bus they intend to ride or from the director of transportation.
- U. When students are not riding the bus in the morning, the parent should call the bus driver before 7:00 a.m. or the home of the student directly preceding them so he/she can transmit this information to the driver and save him/her the time of making that stop.

Any bus passenger that cannot abide by accepted rules and regulations for bus transportation will be denied that privilege. With a "First Offense", a telephone call will be made to the parents informing them of the discipline problem and the actions that will be taken if the discipline problem continues. A "Second Offense" will deny bus transportation for a period of one week. A "Third Offense" will deny bus transportation for the remainder of that given school year.

3. ADDITIONAL RECOMMENDATIONS ON BUSING

- A. It will be the responsibility of each bus driver to go over bus regulations with all the children on the bus just before discharging them on the first day of school, explaining also the reasons behind specific rules. Follow-up in the classroom is also recommended through teacher presentation, and the rules should be posted in the classroom. Each student riding the bus shall be given a copy of the rules and regulations.
- B. Loading and unloading of the students at the Hamlin Education Center must be supervised by someone other than the bus drivers.
- C. Rules must be enforced uniformly by each driver with support from the administration.
- D. Should violations of any bus rules occur, the parent shall be notified. Punishment will be administered according to the violation and its severity. This punishment can range from a verbal reprimand to removal of all bus privileges.

EXAMINATION AND TRAINING

It is essential that school buses be operated by properly licensed drivers who have passed all examinations prescribed by state statute and the Department of Public Safety. Bus drivers are required, in accordance with state law, to have a physical examination every other year.

DRUG AND ALCOHOL TESTING REQUIREMENTS

The school district shall comply with federal law, rules and regulations related to a drug and alcohol testing program for transportation personnel. Transportation employees are prohibited from refusing to take the required tests when requested or required as outlined by federal law, rules and regulations.

CRIMINAL BACKGROUND INVESTIGATION

Each person over the age of eighteen (18) years of age hired by a school district shall submit to a criminal background investigation as required by SDCL 13-10-12, or its successor. The school district shall abide by the requirements of said criminal background investigation statutes and shall have the rights conferred by said statutes.