

Notice of Destruction of Special Education Records

Date: November 27, 2024

Attention Parents/Guardians, Former Students, Eligible (Adult) Students:

Special Education records which have been collected by the Hamlin School District related to the identification, evaluation, educational placement, or the provision of Special Education in the district, must be maintained under state and federal laws for a period of five years after Special Education Services have ended for the student. Special Education services end when the student no longer is eligible for services, graduates, completes his or her educational program on June 30th of the year after he/she turns 21, or moves from the district. This notification is to inform parents/guardians and former students of the Hamlin School District intent to destroy the Special Education records of students who ended Special Education Services during or before the 2018-2019 school year. These records will be destroyed in accordance with state laws unless the parent/guardian or eligible (adult) student notifies the school district otherwise. This does NOT include official transcripts. The parent/ guardian or eligible adult student may request a copy of the records in writing or in person at the following address:

Hamlin School District
Attn: Jim Hulscher
44577 188th St.
PO Box 298
Hayti, SD 57241

Requests for copies must be received by December 20,2024. These records will be destroyed after January 1, 2025.